



OSU Contract Summary

VENDOR:

Staples Advantage

PRODUCT/SERVICES:

Office Supplies, Paper, Office Furniture, Technology Products

HOW TO USE THIS CONTRACT:

Call:

- Staples Advantage Customer Service
1-888-238-6329

On-line:

- Access web page, sign in using new access information, order desired supplies.
<https://order.staplesadvantage.com/>

PRICING:

- Contract pricing will be applied automatically at time of order.
- Refer to the Staples / OfficeMax Discount Comparison located on the PaCS Buy Orange Office Supplies page for specific discount profiles per category.

DELIVERY:

- Free next day delivery for stock items for orders placed by 4:00 p.m.

GENERAL INFORMATION:

Contract Number: 156771

Contract Start Date: 1/1/2012

Implementation Date: 1/1/2012

Contract End Date: 12/31/2016
With the option to renew for 11 additional 1-year terms.

ADDITIONAL INFORMATION:

Warranty: Full credit within 30 days from date of receipt.

Returns: Contact Office Max customer service for return instructions.

QUESTIONS:

For OSU contract related questions, contact:

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Staples Account Manager:

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