

Please share this information with your co-workers or have them subscribe to this list at lists.oregonstate.edu; the list name is BennyBuy_Updates. Please do NOT send messages to the list. We would also like your feedback on what features you would like, issues we should address, and tips we should share. Please send your questions and comments to eprocurement@oregonstate.edu.

Discount Option Added: The BennyBuy team is excited to announce the addition of a Discount button that is now available during the checkout process. The feature allows discounts to be applied at the header or line level of a requisition. Discounts can be allocated as a percentage or as an amount. Please see the attached tip sheet [Adding a Discount](#) for more information on using this feature.

New Training on the Way: The eProcurement team is currently developing an all-new training structure for BennyBuy users. This new training will offer a more customized, hands-on experience for shoppers, requestors, and approvers. Look for more updates coming soon. In the meantime, please visit us during our office hours for assistance.

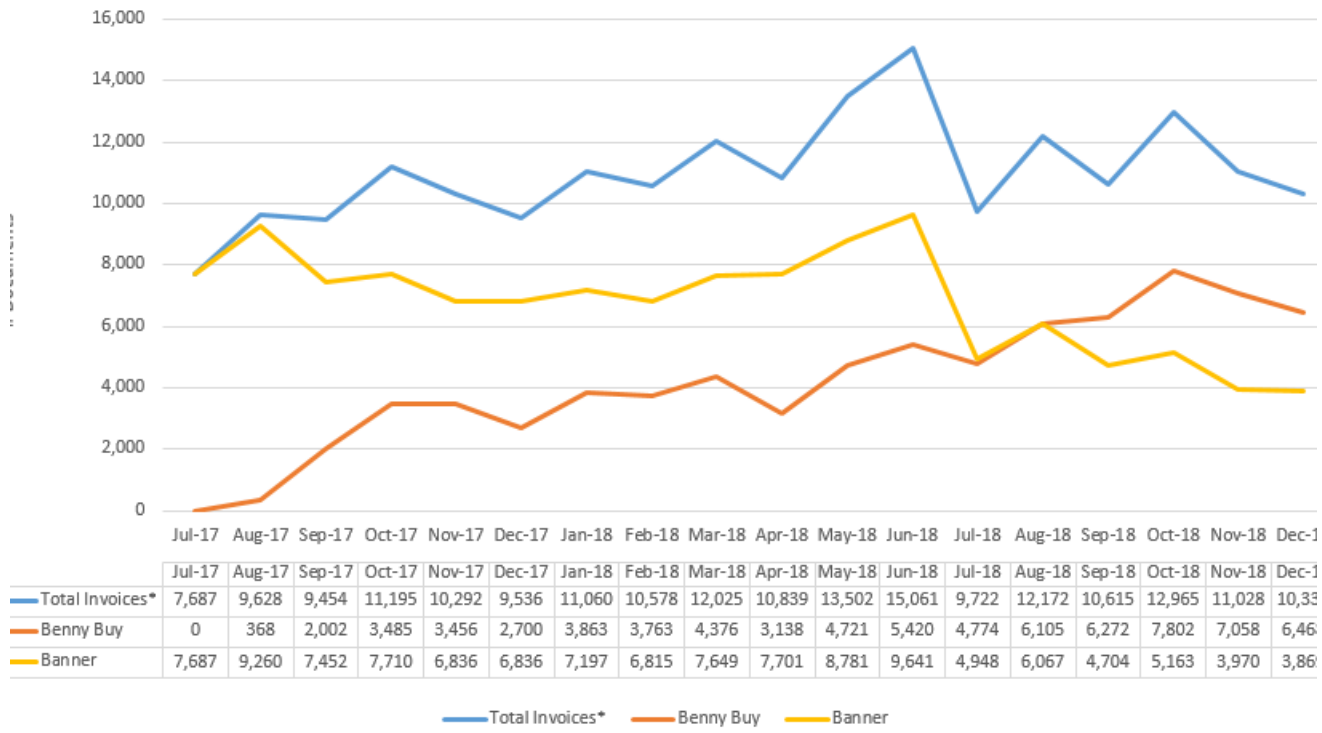
Office Hours: The eProcurement Help Desk provides drop-in support in our office on Thursdays from 10am to 12pm, in Kerr A012. If you need one-on-one help, have a question on how to do something in BennyBuy, or just need a question answered, please feel free to stop by during these hours. If this timeframe does not work for you, please email us to arrange a meeting time that accommodates your schedule.

Monthly Stats: We have compiled the monthly stats for BennyBuy adoption through December 2018. These stats are presented below.

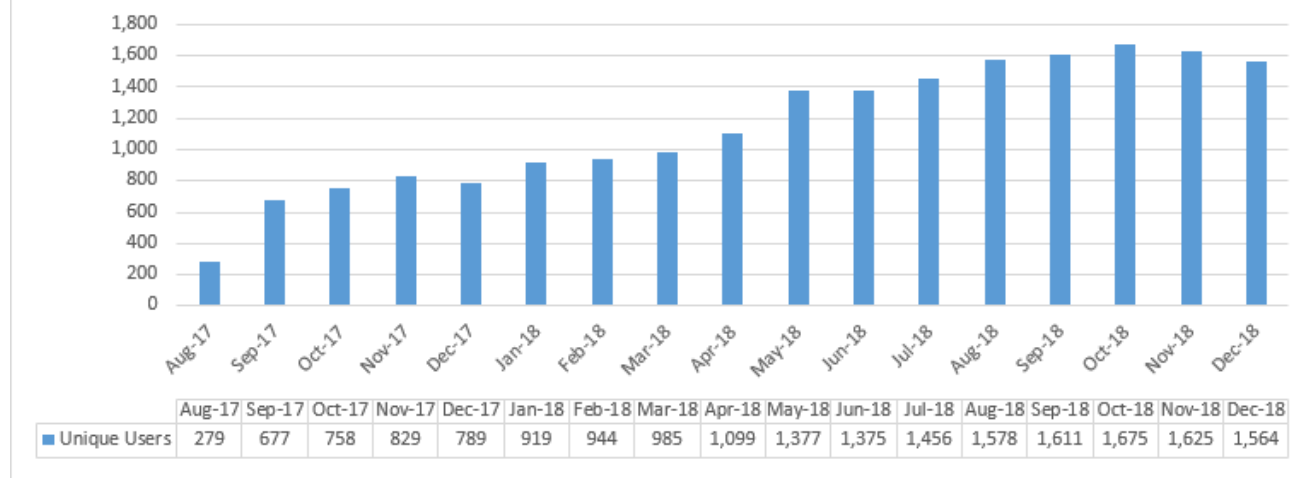
Current adoption rates for each Business Center are listed below. The overall BennyBuy adoption rate is 62.57%.

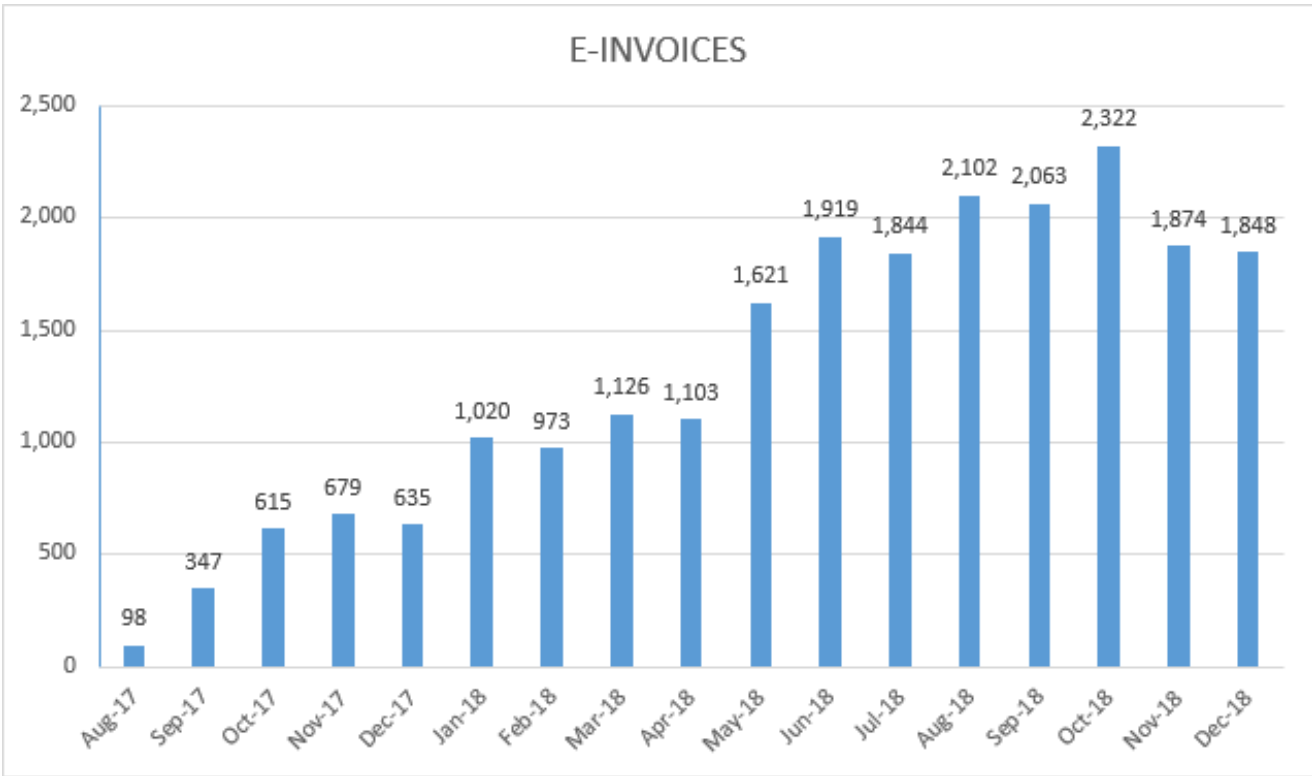
- AABC – 43.10%
- AMBC– 63.79%
- ASBC – 41.49%
- BEBC – 74.22%
- CCBO – 83.53%
- FOBC – 72.82%
- HSBC – 28.00%
- UABC – 70.38%

Business Center Totals



BennyBuy Unique Users





The eProcurement Team

eprocurment@oregonstate.edu

541-737-3830 (option 3)